

President - Roger Mforneh
Vice President - Yvonne Duncan
Secretary - Leveque Cooper
Treasurer - Monique Womble
Chief Financial Officer- Carl Henry

CCC Board of Directors was called to order at 8:06pm on Monday, July 10, 2023 virtual zoom by Roger Mforneh.

Approval of agenda

The agenda for the meeting was approved by the majority of those present.

Review of current minutes

The minutes of the current meeting were reviewed and unanimously approved.

Consideration of open task

- I. Yvonne updated the Board on where the community is with regards to the collection of funds for the submeter project. About \$8182.54 had been collected by the time the Board meeting was held. Because enough funds had not been collected from the homeowners to start the installation of the submeters, the scheduled timeline for the installation was extended, TBD. Notice was emailed to the homeowners.
- II. A spreadsheet was created to track the funds that have been paid for both the submeter installation and water payments. All payments received have been applied to the corresponding accounts.
- III. The Board discussed the delinquent balance on water assessment on the homeowners' accounts and unanimously agreed that a 10-day notice would be mailed asking that the delinquent balance be brought current otherwise their water service will be disconnected immediately after 10-day notice has elapsed.
- IV. Caleb Frazier, Master Plumber, has agreed to carry out this disconnection project. Caleb will send over a contract for the Board to review for approval. The Board addressed and asked that Caleb resend an updated invoice for the repair of the water leak and sidewalk showing the charge of 6500.00 adjusted to (\$5500 for leak repair and \$1000 repair concrete on the sidewalk).
- V. The Board discussed placing a Danger High Voltage sign in the area of the green pedestals advising No Sitting.
- VI. The scheduled one-hour Board meeting was extended to allow the Board to review and make updates to the payment and past due balance report. The meeting was adjourned at 10pm.